

Notice of Privacy Practices
Karen-Lee Jones Stewart, D.D.S.

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Protected Health Information (PHI) is a record of your contact with this office.

This notice briefly describes your rights about PHI.

A comprehensive version of this notices is available upon request.

Please bring to our attention any questions or concerns you may have.

YOU HAVE THE RIGHT TO RECEIVE AND WE ARE REQUIRED TO PROVIDE YOU WITH A COPY OF THIS NOTICE.

YOU HAVE THE RIGHT TO AUHORIZE OTHER USE AND DISCLOSURE

YOU HAVE THE RIGHT TO REQUEST AN ALTERNATIVE MEANS OF CONFIDENTIAL COMMUNICATION

YOU HAVE THE RIGHT TO INSPECT AND COPY YOUR PHI

YOU HAVE THE RIGHT TO REQUEST A RESTRICTION OF YOUR PHI

YOU HAVE THE RIGHT TO REQUEST AN AMENDMENT TO YOUR PHI

YOU HAVE THE RIGHT TO REQUEST A DISCLOSURE ACCOUNTABILITY

YOU HAVE THE RIGHT TO RECEIVE A BREACH OF PRIVACE NOTICE

HOW THIS OFFICE USES AND DISCLOSES PHI

Please note there may be other necessary reasons to use and disclose PHI

TREATMENT

RELATED SERVICES AND MANAGEMENT

COMMUNICATION

APPOINTMENT CONFIRMATION AND TEST RESULTS

PAYMENTS

GUARANTORS, INSURANCE COMPANIES AND HEALTH
INFORMATION ORGANIZATIONS

HEALTH CARE OPERATIONS

QUALITY ASSESMENT, MEDICAL REVIEW & LEGAL SERVICES

To others involved in your healthcare

Unless you object, this office may disclose to a family member or another person you identify your PHI that relates directly to that person's involvement of your health care. If you are unable to object or agree, this office will disclose such information as necessary, if Dr. Stewart determines it is in your best interest, based upon her profession judgement or opinion.

Other permitted and required disclosures and uses.

This office will also disclose without your written authorization for the following purposes as required by law:

Public health activities

Health oversight activities

Abuse

Neglect

FDA requirements

Research purposes

Legal proceedings

Law enforcement purposes

Coroners

Funeral directors

Organ donation

Criminal activity

Military activity

National security

Worker's compensation

Department of Health and Human Services investigations

You have the right to complain to us or directly to the Secretary of the Department of Health and Human Services if you believe your privacy rights have been violated.

You may file a complaint to

Privacy Manager

2390 S. State Ann Arbor, MI. 48104-6110

We will not retaliate against you for filing a complaint.